

# **Marek József Educational Center and Student Hostel, Faculty of Veterinary Sciences, Szent István University**

## **RULES OF THE HOUSE**

### I. General rules

#### § 1

The work of the Marek József Educational Center and Student Hostel (hereinafter Student Hostel) is managed by the Students' Committee of the Student Hostel (SC) and the Student Hostel's director.

The instructions of the director and the decisions of the SC are obligatory for students living in the Student Hostel and for other persons staying temporarily in the Student Hostel (guest accommodation, further training, etc.).

### II. Rules on moving in and out

#### § 2

(1) Residents may move into the Student Hostel 2 days before the start of the academic year, and must leave the Student Hostel at the end of the academic year or after examinations have ended within the same period of time. In justified cases the deadline may be modified by the director of the Student Hostel against a fee and by notifying the Faculty Office. Temporary residence in the Student Hostel during the summer holiday may be requested for a fee in the same manner.

(2) Residents are given accommodation in the Student Hostel in accordance with the rules laid down by the Students' Committee of the Student Hostel.

In accordance with this:

- a) Identification documents must be shown to the caretaker upon moving in;
- b) Temporary moving in must be completed within 48 hours;
- c) The furnishings of the room must be checked based on an inventory by the person responsible for rooms. Objects and devices for individual use must be requested from the caretaker and an acknowledgment of receipt must be signed;
- d) Residents must obey the rules of fire and accident prevention (after training);
- e) Furniture from communal areas must not be taken into students' rooms.

The SC allocates rooms to students in the Student Hostel, taking students' preferences into consideration. Allocated rooms may not be exchanged without permission; changing rooms is only possible with the director's permission.

(3) At the end of the academic year or when finally moving out:

- a) Objects belonging to the Student Hostel must be handed over to the caretaker based on the room's inventory and the list of objects issued for individual use;
- b) When leaving the Student Hostel for the last time, students must check out immediately.

### III. Basic services at the Student Hostel and rules for the use of the Student Hostel

#### § 3

- (1) Within the basic services available at the Student Hostel the following objects and facilities must be provided for the residents:
  - a) a bed;
  - b) a table, chair and wardrobe;
  - c) a duvet, pillow and blanket (but students may use their own duvet and pillow); for Ministry of Agriculture and Rural Development-FAO scholars bedclothes and towels are provided;
  - d) bathroom, toilet;
  - e) thorough cleaning of the Student Hostel building twice a year;
  - f) hygienic painting of the washrooms once a year;
  - g) as required, but at least once a year, the eradication of insects and pests in the building;
  - h) use of a refrigerator;
  - i) hot and cold running water;
  - j) facilities for cooking and heating food;
  - k) a study room;
  - l) electricity and in the cold season heating (in accordance with the local regulation for distance heating);
  - m) laundry and ironing facilities;
  - n) at least ten Internet access points;
  - o) day and night porter's service for checking the entrance and exit of students;
  - p) cleaning of communal areas.
- (2) Residents of the Student Hostel are only entitled to use their own electronic equipment with the prior permission of the Student Hostel's director but the director's permission is not required for the use of personal computers, consumer electronic devices and low-consumption household appliances. When using such equipment, the fire, accident and shock protection regulations must be borne in mind.

### IV. Rules for students' rooms

#### § 4

The SC lays down the following rules for the use of the students' rooms:

- a) the students must ensure that the rooms and bathrooms together with their furnishings and fittings are kept clean (and cleaning equipment must be provided by the students);
- b) residents must maintain cleanliness and order in their rooms. The students are disciplinarily liable for the maintenance of the condition of the furnishings and fittings, and are financially liable for other damage caused;

- c) the rooms may only be decorated tastefully and without causing damage to the walls and the furnishings;
- d) in the rooms electric cooking or food heating appliances, coffee machine, electric razor, hairdryer, personal computer, consumer electronic devices, etc. may be used in accordance with the rules for shock protection;
- e) in the rooms the use of naked flame, and the storage of flammable or explosive objects and substances are forbidden;
- f) it is forbidden to take furnishings and other objects in students' rooms or elsewhere in the Student Hostel to pieces;
- g) smoking is only permitted in the designated area (TV room, in front of the entrance door in front of the building, to the left);
- h) the last person to leave a room must check that the room is left in a safe state (turning off taps, switching off electrical devices).

## V. Information on the porter's service and communal areas

### § 5

- (1) The porter may call students to the phone every day between 10 am and 11 pm.
- (2) The main door is opened at 5 am in the morning and locked at 11 pm. Students arriving after the main door is locked must pay an officially set amount, HUF 50, as door money.
- (3) In the kitchen:
  - a) It is forbidden to leave a pan unattended during cooking or heating on the cooker, or a dish in the microwave oven;
  - b) The cooker or the microwave oven must be switched off after use;
  - c) Only sound cables conforming with regulations (earthed) may be plugged into the wall sockets.
- (4) The sports facilities (sports field, gym) and the computer room may only be used from 7 am to 11 pm. Sports equipment may be borrowed from the porter's lodge (the fact of borrowing must be recorded in the book for this purpose). The above rooms may be used by handing in a student card, and the user is responsible for the equipment used.

## VI. Rules on guests

### § 6

Persons who are not hostel members may not be accommodated in the Student Hostel. Hostel members may only accommodate their direct family members (parent, brother or sister, husband or wife) in their own room with the director's permission and the consent of the roommates, and such accommodation is free of charge.

Students with a guest are morally and financially liable for the behaviour of their guest. A guest may only be received in the room with the other roommates' consent provided the guest does not disturb studying or rest. Guests may only stay in the welcoming student's room in the student's presence.

## VII. Miscellaneous rules

## § 7

- (1) From 10 pm to 10 am and all day in examination periods quietness must be strictly observed.
- (2) Any equipment producing noise may only be used with the roommates' consent and provided it does not disturb the residents of the neighbouring rooms.
- (3) In accordance with joint ministerial decree 1/1986. (ii.21.) ÉVM-EüM, § 13 (1), dogs or other animals may not be kept in the Student Hostel.
- (4) Students of the Hostel must pay a sum of HUF ..... specified by the SC to the cultural fund at the beginning of each semester, which the SC may use at its discretion. (The sum is specified by the General Assembly each year.)
- (5) Operational faults must be recorded in the book kept at the porter's lodge for this purpose.
- (6) It is forbidden to throw rubbish or any other object out of the window or from the balcony.
- (7) The infringement of the house rules is subject to a disciplinary procedure.
- (8) The Students' Committee of the Student Hostel supervises life at the Hostel. The state managers of the University or their agents have the right of inspection.
- (9) Expenses:
  - a) The cost of summoning the Disciplinary Committee is 33% of the current hostel fee.
  - b) In case of deliberate damage 200% of the current hostel fee is payable.
  - d) In case of not observing the house rules 50% of the current hostel fee is payable.
  - e) In defining the amounts for extra services and developments at the Student Hostel, the Students' Committee has a right of agreement; the amounts are fixed by the Faculty Council by 1 September each year. The proceeds from extra services and developments at the Student Hostel must be devoted to the Student Hostel based on the decision of the General Assembly of the Student Hostel.

These house rules were adopted by the General Assembly of the Student Hostel on 13 September 2006.

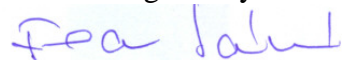


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László Kiss  
Director of the Student Hostel



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SC secretary  
On behalf of the Students Union

Read and agreed by



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Dr László Fodor  
Professor, Dean