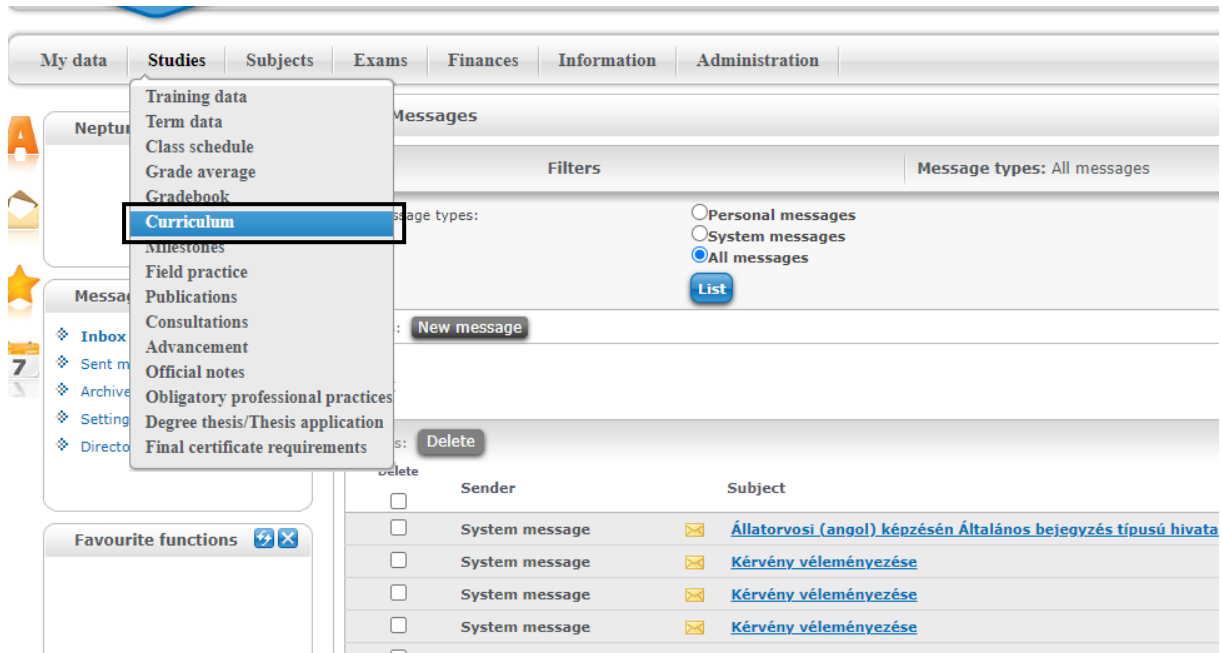
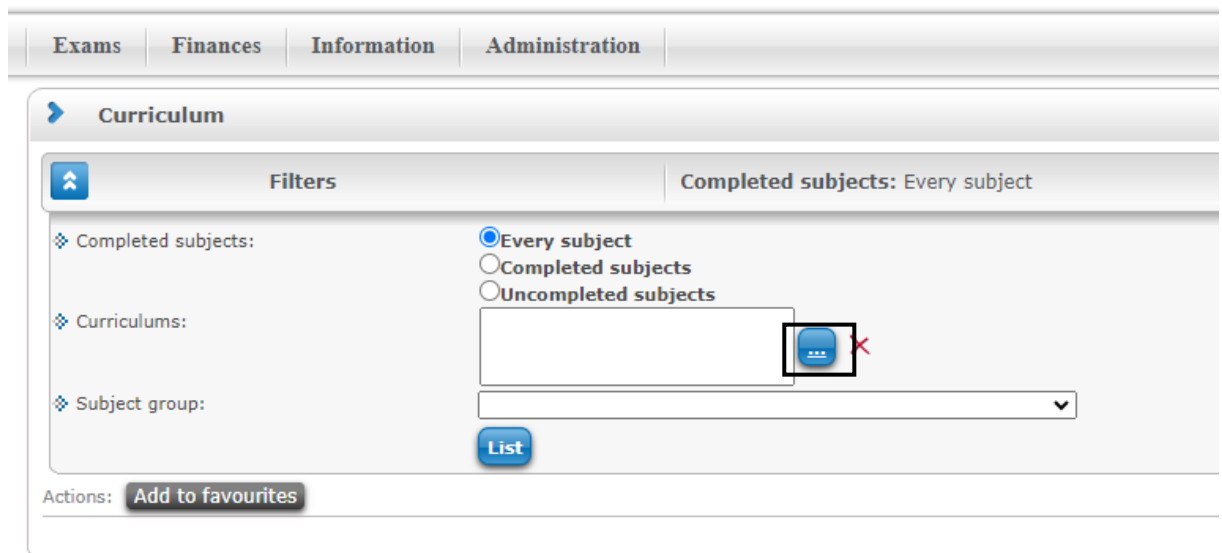


Process of submitting a request form to sign up and drop off a subjects (after the set deadline)

1. Please pick the Studies / Curriculum menu



2. At the menu please pick the relevant curriculum with the „...” button, from which you would like to pick the subject of your request



- In the pop-up window at the Select option in the square, please pick the relevant curriculum, then approve it with the Choose curriculum button. Then you return to the former screen.

Curriculums

Actions: **Choose curriculum** Page size: 20

Select

Name	Select
Teszt tanterv	<input checked="" type="checkbox"/>

Number of results: 1-1/1 (12 ms) Actions: **Choose curriculum**

Back

- Please click on the List button, then the subject of the given curriculum will show up.

Curriculum

Filters Completed subjects: Every subject, Curriculums: Teszt tanterv, Subject group: All

Completed subjects: Every subject Completed subjects Uncompleted subjects

Curriculums:

Subject group:

Actions: **Add to favourites**

Subject list of the chosen curriculum:

Code:	Name	Credit	Recommended term	Curriculum	Subject group code	Subject group name	Subject type	Result	No. of registrations
TESZT04	Test4	1		Teszt tanterv			Obligatory (A)		1
TESZT05	Test5	1		Teszt tanterv			Obligatory (A)		1
TESZT10	Test10	1		Teszt tanterv			Obligatory (A)		
TESZT14	Test10	1		Teszt tanterv			Obligatory (A)		
TESZT06	Test6	1		Teszt tanterv			Obligatory (A)		
TESZT02	Test2	1		Teszt tanterv			Obligatory (A)		
TESZT12	Test10	1		Teszt tanterv			Obligatory (A)		
TESZT07	Test7	1		Teszt tanterv			Obligatory (A)		

5. Please click on the + button at the end of the row of the subject that entitles you to submit your request.

Curriculum

Filters Completed subjects: Every subject, Curriculums: Teszt tanterv, Subject group: All

Completed subjects: Every subject
 Completed subjects
 Uncompleted subjects

Curriculums:

Subject group:

Actions:

Subject list of the chosen curriculum:

Code:	Name	Credit	Recommended term	Curriculum	Subject group code	Subject group name	Subject type	Result	No. of registrations
TESZT04	Test4	1		Teszt tanterv			Obligatory (A)		1
TESZT05	Test5	1		Teszt tanterv			Obligatory (A)		1
TESZT10	Test10	1		Teszt tanterv			Obligatory (A)		1

6. Please pick the relevant request to submit and click on it.

Requests

Actions:

Name	Valid from
<input type="button" value="Delayed subject registration"/>	9/15/2024 12:00:00 AM

Number of results: 1-1/1 (48 ms)

7. Please fill out and submit the request in its regular way.

Delayed subject registration

**QUERY
for registration for a subject (with delay)**

Name: Chuck Norris
Address: 4080, Hajdúnánás, fhrtzretzretz utca 10., Hungary
Phone number: +36305652237
Neptun-code: F0UU4R
Course: Doctor of Veterinary Medicine (English)
Year:
Subject: Test10 (TESZT10)
Academic year: 2024/25
Semester: 1

Exact details and short indication of your query:

Budapest, 9/16/2024

8. In order to finalize your request, you have to pay its service fee in Neptun at the Finance menu