Registering for the Obligatory professional practices for the 11th semester
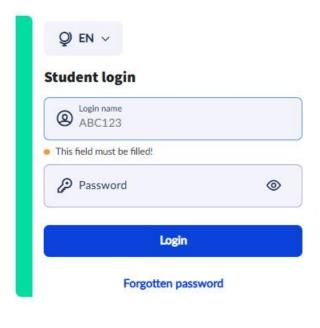
1. Login to the Neptun
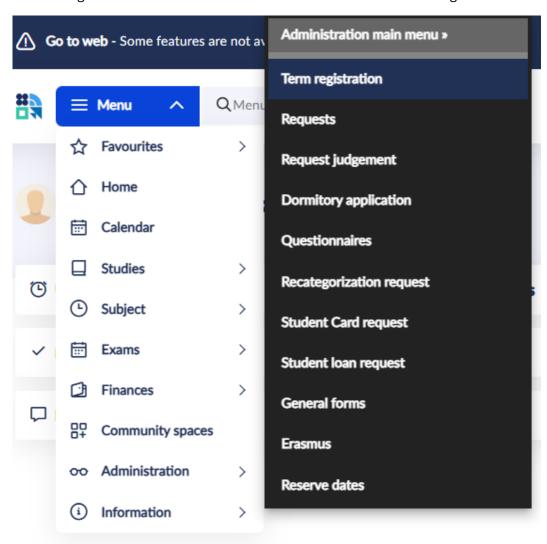

neptun

University of Veterinary Medicine

EN ∨

Student login

Login name
ABC123

● This field must be filled!

Password 👁

Login

Forgotten password

2. Register for the next semester in Menu/Administration/Term registration
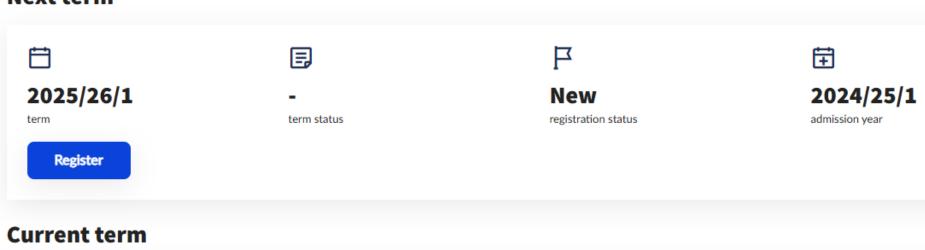
3. Click on the Register button

Term registration

Next term

📅	📝	🚩	📆
2025/26/1	**-**	**New**	**2024/25/1**
term	term status	registration status	admission year

Register

Current term

📅	📝	🚩	📆
2024/25/2	**Active**	**Accepted**	**2024/25/1**
term	term status	registration status	admission year

4. In the pop-up window, choose what your next semester status should be. If you want to enroll in the 11th semester, select the Active option, then press the Select button

Term status

I declare that in the currently selected **Doctor of Veterinary Medicine (English),** training the status of my **2025/26/1** term is:

○ Active

○ Passive

○ Inactive

Cancel   Select

5. After a successful enrollment, the system sends notification about the successful enrollment. Press OK to close the window

Submission successful!

Student Norris Chuck (F0UU4R) has successfully registered for the **2025/26/1** term of **Doctor of Veterinary Medicine (English) - Unified, undivided training** training!

Ok

6. After that, the summary information about the semester can be seen in the picture below
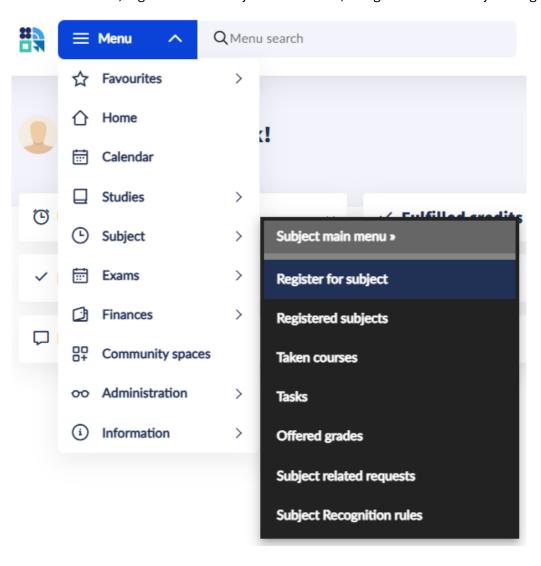
oo **Administration** » **Term registration**

Term registration

Current term

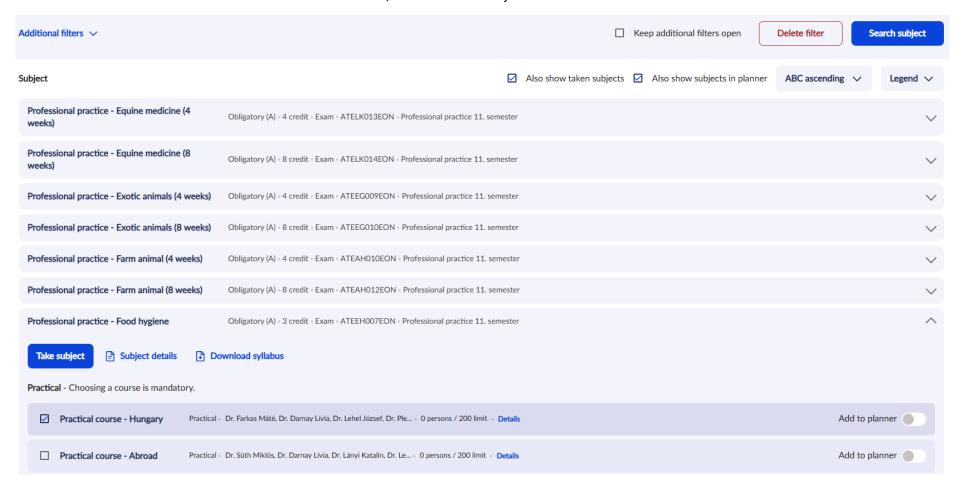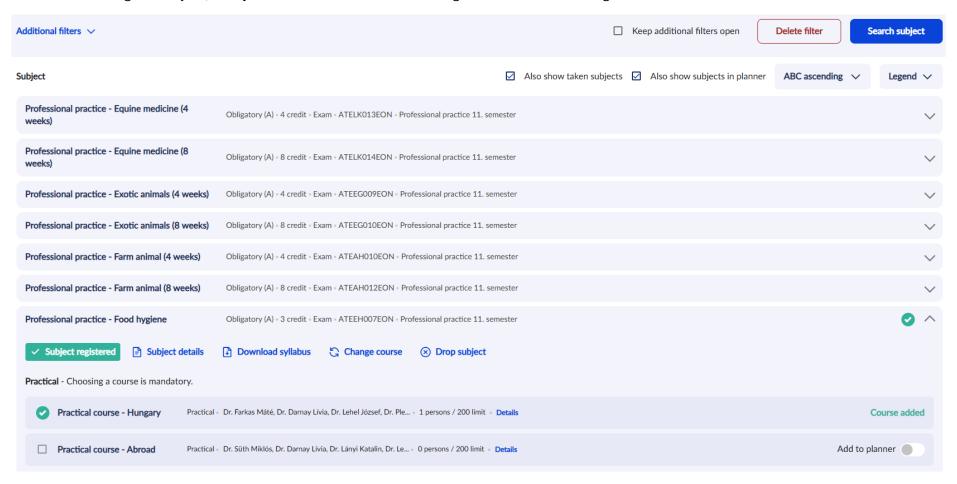| 2025/26/1 | Active | Accepted | 2024/25/1 |
| term | term status | registration status | admission year |

Change status

7. After that, register for the subjects. To do this, navigate to Menu/Subject/Register for subject
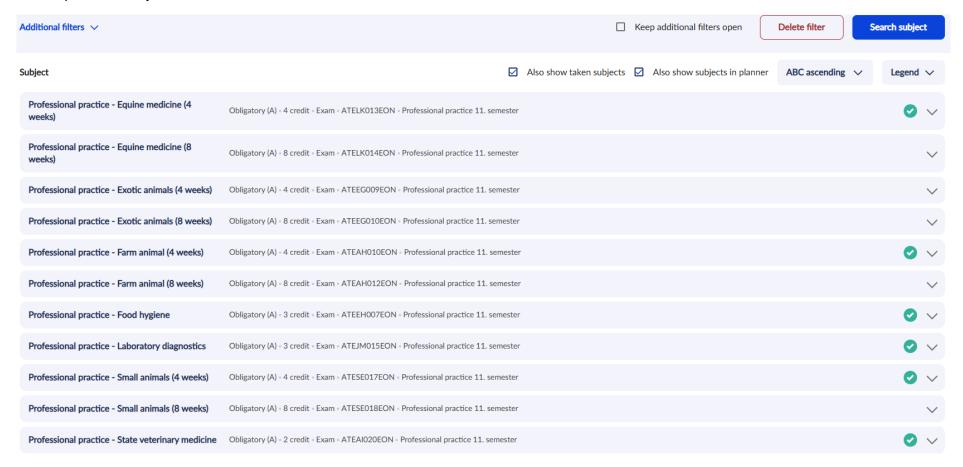
8. Select the subject you want to add from the list of subjects. You can take only one subjects at a time. In the picture below, you can see that the Profession Practice - Food Hygiene subject is being taken. To do this, open the subject's courses with the arrow on the right-hand side, then select the chosen course with a tick. After that, click the Take subject button.

Additional filters ∨   ☐ Keep additional filters open   [Delete filter]   [Search subject]

Subject   ☑ Also show taken subjects   ☑ Also show subjects in planner   ABC ascending ∨   Legend ∨

Professional practice - Equine medicine (4 weeks)	Obligatory (A) · 4 credit · Exam · ATELK013EON · Professional practice 11. semester	∨
Professional practice - Equine medicine (8 weeks)	Obligatory (A) · 8 credit · Exam · ATELK014EON · Professional practice 11. semester	∨
Professional practice - Exotic animals (4 weeks)	Obligatory (A) · 4 credit · Exam · ATEEG009EON · Professional practice 11. semester	∨
Professional practice - Exotic animals (8 weeks)	Obligatory (A) · 8 credit · Exam · ATEEG010EON · Professional practice 11. semester	∨
Professional practice - Farm animal (4 weeks)	Obligatory (A) · 4 credit · Exam · ATEAH010EON · Professional practice 11. semester	∨
Professional practice - Farm animal (8 weeks)	Obligatory (A) · 8 credit · Exam · ATEAH012EON · Professional practice 11. semester	∨
Professional practice - Food hygiene	Obligatory (A) · 3 credit · Exam · ATEEH007EON · Professional practice 11. semester	∧

[Take subject]   📄 Subject details   📥 Download syllabus

Practical - Choosing a course is mandatory.

| ☑ Practical course - Hungary | Practical · Dr. Farkas Máté, Dr. Darnay Lívia, Dr. Lehel József, Dr. Ple... · 0 persons / 200 limit · Details | Add to planner ⊙ |
| ☐ Practical course - Abroad | Practical · Dr. Süth Miklós, Dr. Darnay Lívia, Dr. Lányi Katalin, Dr. Le... · 0 persons / 200 limit · Details | Add to planner ⊙ |

9. After taking the subject, the system indicates the successful registration in the following manner:

Additional filters ∨

☐ Keep additional filters open   **Delete filter**   **Search subject**

Subject   ☑ Also show taken subjects   ☑ Also show subjects in planner   ABC ascending ∨   Legend ∨

Professional practice - Equine medicine (4 weeks)	Obligatory (A) · 4 credit · Exam · ATELK013EON · Professional practice 11. semester	∨
Professional practice - Equine medicine (8 weeks)	Obligatory (A) · 8 credit · Exam · ATELK014EON · Professional practice 11. semester	∨
Professional practice - Exotic animals (4 weeks)	Obligatory (A) · 4 credit · Exam · ATEEG009EON · Professional practice 11. semester	∨
Professional practice - Exotic animals (8 weeks)	Obligatory (A) · 8 credit · Exam · ATEEG010EON · Professional practice 11. semester	∨
Professional practice - Farm animal (4 weeks)	Obligatory (A) · 4 credit · Exam · ATEAH010EON · Professional practice 11. semester	∨
Professional practice - Farm animal (8 weeks)	Obligatory (A) · 8 credit · Exam · ATEAH012EON · Professional practice 11. semester	∨
Professional practice - Food hygiene	Obligatory (A) · 3 credit · Exam · ATEEH007EON · Professional practice 11. semester	✓ ∧

✓ **Subject registered**   📄 Subject details   📥 Download syllabus   🔄 Change course   ⊗ Drop subject

Practical - Choosing a course is mandatory.

✓ Practical course - Hungary	Practical · Dr. Farkas Máté, Dr. Darnay Lívia, Dr. Lehel József, Dr. Ple... · 1 persons / 200 limit · Details		**Course added**
☐ Practical course - Abroad	Practical · Dr. Süth Miklós, Dr. Darnay Lívia, Dr. Lányi Katalin, Dr. Le... · 0 persons / 200 limit · Details		Add to planner ⚪

10. Before starting to compile your portfolio, take all mandatory (State veterinary medicine, Food Hygiene, Laboratory diagnostics, min. 4-week practice in Farm Animal Medicine) and optional practices (these must be preceded by taking the mandatory practical subjects.). The system only enables the placement of the given practice in the portfolio after they have been taken. In the picture below, you can see that all practical subjects are included.
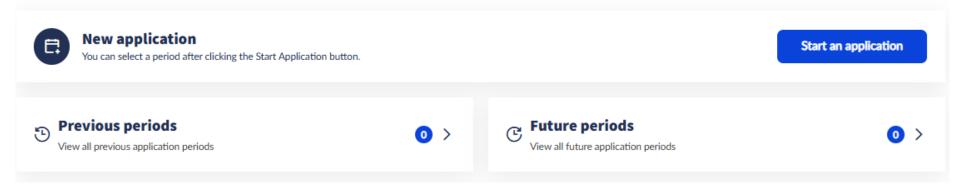
Additional filters ⌄

☐ Keep additional filters open   **Delete filter**   **Search subject**

Subject   ☑ Also show taken subjects   ☑ Also show subjects in planner   **ABC ascending** ⌄   **Legend** ⌄

Subject	Details		
Professional practice - Equine medicine (4 weeks)	Obligatory (A) · 4 credit · Exam · ATELK013EON · Professional practice 11. semester	✓	⌄
Professional practice - Equine medicine (8 weeks)	Obligatory (A) · 8 credit · Exam · ATELK014EON · Professional practice 11. semester		⌄
Professional practice - Exotic animals (4 weeks)	Obligatory (A) · 4 credit · Exam · ATEEG009EON · Professional practice 11. semester		⌄
Professional practice - Exotic animals (8 weeks)	Obligatory (A) · 8 credit · Exam · ATEEG010EON · Professional practice 11. semester		⌄
Professional practice - Farm animal (4 weeks)	Obligatory (A) · 4 credit · Exam · ATEAH010EON · Professional practice 11. semester	✓	⌄
Professional practice - Farm animal (8 weeks)	Obligatory (A) · 8 credit · Exam · ATEAH012EON · Professional practice 11. semester		⌄
Professional practice - Food hygiene	Obligatory (A) · 3 credit · Exam · ATEEH007EON · Professional practice 11. semester	✓	⌄
Professional practice - Laboratory diagnostics	Obligatory (A) · 3 credit · Exam · ATEJM015EON · Professional practice 11. semester	✓	⌄
Professional practice - Small animals (4 weeks)	Obligatory (A) · 4 credit · Exam · ATESE017EON · Professional practice 11. semester	✓	⌄
Professional practice - Small animals (8 weeks)	Obligatory (A) · 8 credit · Exam · ATESE018EON · Professional practice 11. semester		⌄
Professional practice - State veterinary medicine	Obligatory (A) · 2 credit · Exam · ATEAI020EON · Professional practice 11. semester	✓	⌄

11. To create a portfolio, navigate to the Menu/Studies/Obligatory professional practices.

12. Click the Start an application button to create your portfolio

Obligatory professional practices

New application
You can select a period after clicking the Start Application button.

Start an application

Previous periods
View all previous application periods

0 >

Future periods
View all future application periods

0 >

13. Select the actual application period and click on the text Details at the end of the row.

New application

Actual periods   ⋯   ↑↓

Name	Period	Subject	
Registration period 2025/26/1	3 April 2025 at 09:00 - 30 May 2025 at 00:00	10	Details >

14. After that, the practices that can be placed in the portfolio become visible. Only those that have a related subject can be placed in the portfolio. **IF YOU ARE GOING THROUGH THE APPLICATION PROCESS, PLEASE IGNORE THE NOTE ON FULFILLMENT OF THE REQUIREMENT (WHICH MAYBE YOU CAN SEE ON THE SCREEN)!**

Registration period 2025/26/1

3 April 2025 - 30 May 2025

External practical subjects

··· ↑↓ Filter ⌄

Name	Interrupt type	Minimum weeks	
Professional practice - Laboratory diagnostics	Can not be interrupted	1	Details ›
Professional practice - Small animals (4 weeks)	Can not be interrupted	2	Details ›
Professional practice - Small animals (8 weeks)	Can not be interrupted	4	Details ›
Professional practice - Equine medicine (8 weeks)	Can not be interrupted	4	Details ›
Professional practice - Exotic animals (4 weeks)	Can not be interrupted	2	Details ›
Professional practice - Equine medicine (4 weeks)	Can not be interrupted	2	Details ›
Professional practice - Exotic animals (8 weeks)	Can not be interrupted	4	Details ›
Professional practice - Farm animal (4 weeks)	Can not be interrupted	2	Details ›

15. Click the details button at the end of the corresponding practice row. You can place the internship in the portfolio on the interface of the internship that appears.
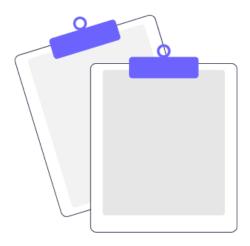
Professional practice - Laboratory diagnostics

Subject	Professional practice - Laboratory diagnostics >
Interrupt type	Can not be interrupted
Minimum weeks number	1
Maximum weeks number	1
Minimum interruption	0
Maximum interruption	-
Minimum number of lessons	-
Maximum hours	-
Responsible lecturer	Dr. Miklós Frigyes Tenk
Text description of subject	-

My submitted applications
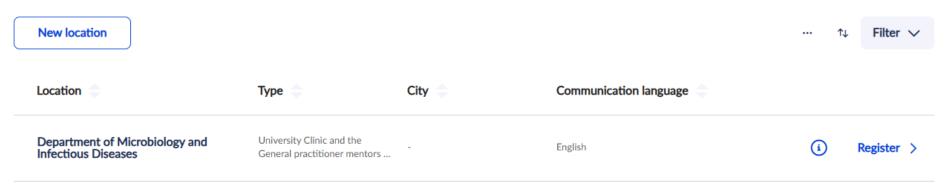
16. From the practice locations displayed at the bottom of the screen, choose the one where you want to spend your practice. If you have found it, click on the text Register at the end of the line. If the practice location is not in the list, click the New location button.
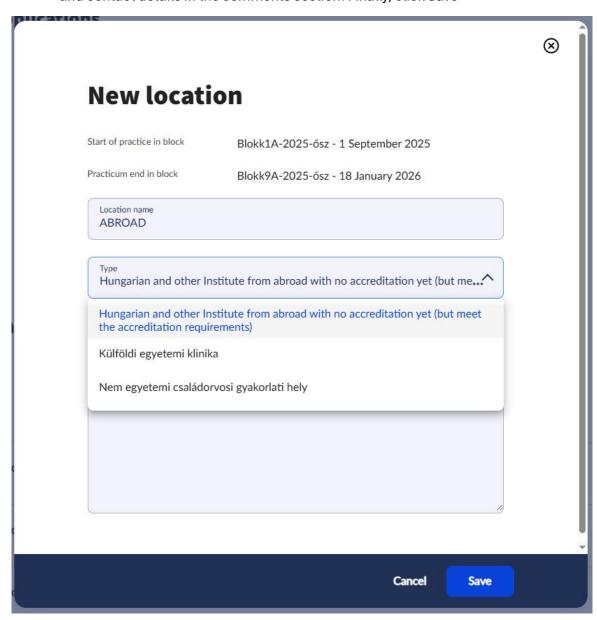
My submitted applications

There is no data to display.

Practice locations

New location

··· ↕ Filter ⌄

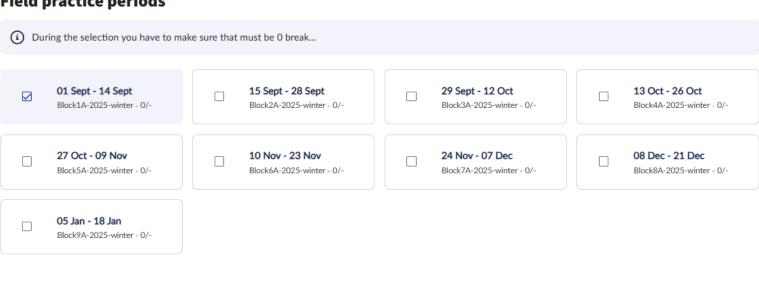| Location	Type	City	Communication language		
Department of Microbiology and Infectious Diseases	University Clinic and the General practitioner mentors ...	-	English	ⓘ	Register >

17. When adding a new location, the data of the practical location must be entered in the window that appears. IMPORTANT! the Type should always be "Hungarian and other institute from abroad with no accreditation (but meeting the accreditation requirements)". Enter the address and contact details in the comments section. Finally, click Save

New location

Start of practice in block	Blokk1A-2025-ősz - 1 September 2025
Practicum end in block	Blokk9A-2025-ősz - 18 January 2026

Location name
ABROAD

Type
Hungarian and other Institute from abroad with no accreditation yet (but me...⌃

Hungarian and other Institute from abroad with no accreditation yet (but meet the accreditation requirements)

Külföldi egyetemi klinika

Nem egyetemi családorvosi gyakorlati hely

Cancel   **Save**

18. After that, you can see 9 blocks in which the practices can be placed. Please note that the practices in the portfolio cannot be separated in time and place. In any case, the schedule must also be in line with the schedule issued by the Clinical Vice Rector.

ABROAD

Professional practice - Laboratory diagnostics

Location code	-
Location type	Hungarian and other Institute from abroad with no accreditation yet (but meet the accreditation requirements)
Communication language	English
Description	name, address, e-mail, phone of the place and the tutor

Field practice periods

ⓘ During the selection you have to make sure that must be 0 break...

☐ **01 Sept - 14 Sept**
Block1A-2025-winter • 0/-

☐ **15 Sept - 28 Sept**
Block2A-2025-winter • 0/-

☐ **29 Sept - 12 Oct**
Block3A-2025-winter • 0/-

☐ **13 Oct - 26 Oct**
Block4A-2025-winter • 0/-

☐ **27 Oct - 09 Nov**
Block5A-2025-winter • 0/-

☐ **10 Nov - 23 Nov**
Block6A-2025-winter • 0/-

☐ **24 Nov - 07 Dec**
Block7A-2025-winter • 0/-

☐ **08 Dec - 21 Dec**
Block8A-2025-winter • 0/-

☐ **05 Jan - 18 Jan**
Block9A-2025-winter • 0/-

19. Mark the period of your choice with the check box, then click the Saving applications button. You can apply in several steps, but it is not possible to cancel the practice in time and place.

ABROAD

Professional practice - Laboratory diagnostics

Location code	-
Location type	Hungarian and other Institute from abroad with no accreditation yet (but meet the accreditation requirements)
Communication language	English
Description	name, address, e-mail, phone of the place and the tutor

Field practice periods

ⓘ During the selection you have to make sure that must be 0 break...

☑ **01 Sept - 14 Sept** Block1A-2025-winter · 0/-	☐ **15 Sept - 28 Sept** Block2A-2025-winter · 0/-	☐ **29 Sept - 12 Oct** Block3A-2025-winter · 0/-	☐ **13 Oct - 26 Oct** Block4A-2025-winter · 0/-
☐ **27 Oct - 09 Nov** Block5A-2025-winter · 0/-	☐ **10 Nov - 23 Nov** Block6A-2025-winter · 0/-	☐ **24 Nov - 07 Dec** Block7A-2025-winter · 0/-	☐ **08 Dec - 21 Dec** Block8A-2025-winter · 0/-
☐ **05 Jan - 18 Jan** Block9A-2025-winter · 0/-			

Saving applications   The application will be accepted after confirmation by the on-site administrator.

20. You can see in the picture below that you still need to attach a document (Declaration of Acceptance). In case of Practical place given by the University, you dont need to upload file, but you have to finalize.

Professional practice - Laboratory diagnostics

Application finalization
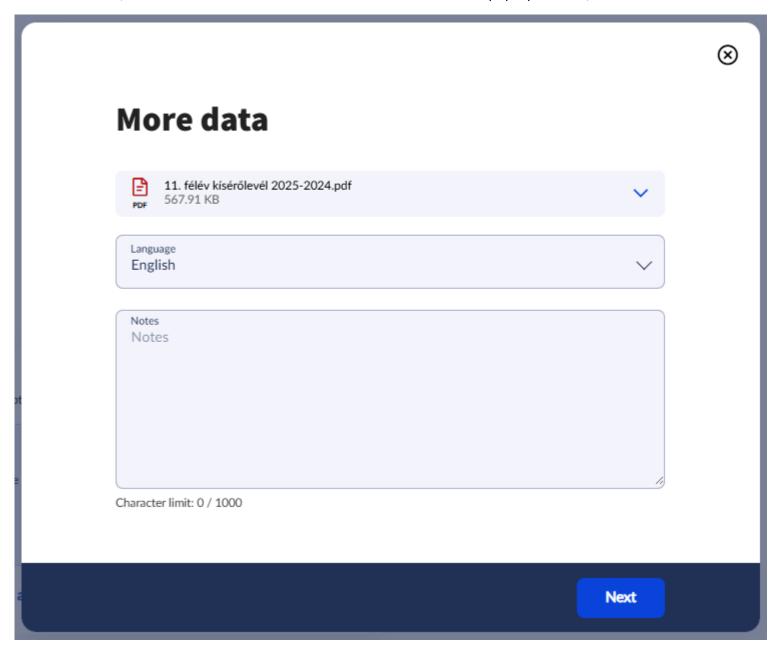
Finalisation deadline:
01/01/2025

Subject	**Professional practice - Laboratory diagnostics** >
Interrupt type	Can not be interrupted
Minimum weeks number	1
Maximum weeks number	1
Minimum interruption	0
Maximum interruption	-
Minimum number of lessons	-
Maximum hours	-
Responsible lecturer	Dr. Miklós Frigyes Tenk
Text description of subject	-
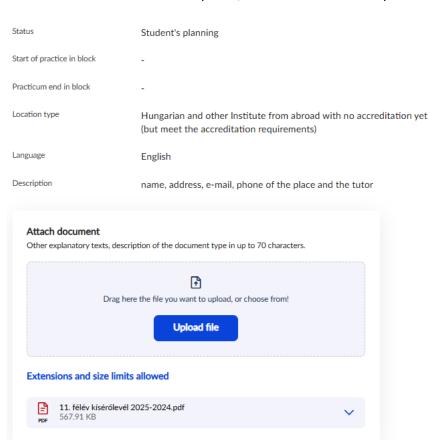
My submitted applications

Location	Planned period	Practical period	
próba3 Document attachment is required	6 January 2025 - 19 January 2025	-	Details >

21. To attach, click the Details text at the end of the Location row. In the pop-up window, select the file and click Next

More data

📄 **11. félév kísérőlevél 2025-2024.pdf**
PDF 567.91 KB ⌄

Language
English ⌄

Notes
Notes

Character limit: 0 / 1000

Next

22. After a successful file upload, click the Finalise file upload button

Status	Student's planning
Start of practice in block	-
Practicum end in block	-
Location type	Hungarian and other Institute from abroad with no accreditation yet (but meet the accreditation requirements)
Language	English
Description	name, address, e-mail, phone of the place and the tutor

Attach document

Other explanatory texts, description of the document type in up to 70 characters.

Drag here the file you want to upload, or choose from!

Upload file

Extensions and size limits allowed

PDF 11. félév kísérőlevél 2025-2024.pdf
567.91 KB

Finalise file upload

23. Finally, finalize your application by clicking the Application finalization button. After that, however, no changes can be made at the time and place of the practice. You can see on the picture, the first practice is in applied state (in this case you can modify anything). The other one is in accepted state (it was finalized manually, and you cannot change anything)

📖 Studies » ... » New application » Registration period 2025/26/1 » Professional practice - Food hygiene and State veterinary medicine ⌄

Professional practice - Food hygiene and State veterinary medicine

Application finalization

Finalisation deadline:
06/12/2025

Subject   Professional practice - State veterinary medicine ›

📖 Studies » Obligatory professional practices » New application » Registration period 2025/26/1

Registration period 2025/26/1

3 April 2025 - 30 May 2025

External practical subjects

···   ↑↓   Filter 1 ⌄

Name	Interrupt type	Minimum weeks	
Professional practice - Laboratory diagnostics Applied	Can not be interrupted	1	Details ›
Professional practice - Food hygiene and State veterinary medicine Accepted	Can not be interrupted	2	Details ›

24. In the calendar section of the Obligatory professional practices surface, you can see which practices you have taken in which weeks

📖 **Studies** » Obligatory professional practices

Obligatory professional practices

📅 **New application**
You can select a period after clicking the Start Application button.

Start an application

🕐 **Previous periods**
View all previous application periods
1 >

🕐 **Future periods**
View all future application periods
1 >

Your applications

Period
Registration period 2025/26/1 | 3 April 2025 at 09:00 - 30 May 2025 at 00:00 ∨

< **December 2025** >

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
Pest Vármegyei Kormányhivatal Gödöllői Járási Hivatal - 4. bolck Professional practice - Food hygiene and State veterinary medicine						
15	16	17	18	19	20	21
Pest Vármegyei Kormányhivatal Gödöllői Járási Hivatal - 4. bolck Professional practice - Food hygiene and State veterinary medicine						